



MANAGEMENT COMPANY TRANSFER FORM

Please complete this form if the owner's management company changes. Please keep in mind that we will need a copy of a W-9 with the new management companies EIN #. If the management company will be receiving the HAP payments for the owners tenants, then we will also require the Direct Deposit form completed and a voided check or deposit ticket showing routing and account numbers.

Owner: \_\_\_\_\_ EIN/TIN: \_\_\_\_\_ - \_\_\_\_\_

Old Management Company: \_\_\_\_\_

New Management company: \_\_\_\_\_

Address of New Management Company: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

EIN/TIN: \_\_\_\_\_ - \_\_\_\_\_

HAP Direct Deposit Payable To: \_\_\_\_\_

HAP Payment Address: \_\_\_\_\_

Please list below the addresses affected under the HAP Direct Deposits:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THE 1099-MISC WILL BE SENT TO THE HAP PAYEE RECEIVING THE DIRECT DEPOSIT PAYMENTS.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date