



**Commissioners**

Emmet Pierson, Jr.	Chair
Barbara Henson	Vice Chair
Kathryn Kelsey	Member
Tameka Bryant	Member
Dr. Syrtiller M. Kabat	Member
Phylliss Edson	City Liaison
Erik A. Berg	Executive Director

**MEETING AGENDA FOR BOARD OF COMMISSIONERS**

**JULY 10, 2019 at 7:00 PM.**

**111 SE Grand Avenue, Lee's Summit, MO 64063**

**ATTENDANCE BOARD AND STAFF:**

Emmet Pierson	_____	Kathy Kelsey	_____
Barbara Henson	_____	Dr. Syrtiller Kabat	_____
Tameka Bryant	_____	Erik Berg	_____
Phylliss Edson, City Liaison	_____		

**CONSULTANTS/GUESTS:**

None

**CALL TO ORDER – Emmet Pierson, President**

Time: \_\_\_\_\_

**Approval of Agenda:**

M\_\_S\_\_A\_\_N\_\_

**INTRODUCTIONS**

**AGENDA**

**CONSENT**

NOTE: Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action.

- A. June 5, 2019 Meeting Minutes & June 10, 2019 Special Meeting Minutes Approval
- B. Expense Report 06/01/2019-06/30/2019
- C. Reports of the Executive Director

The Board is being asked to approve the following reports:

- Occupancy
- Financial
- HQS Inspection Summary
- Resident Functions – Pot Luck Dinners – July 12 at Lee Haven & July 19 at Duncan Estates. VNA is conducting blood glucose and blood pressure checks at wellness clinics each month

- D. Capital Improvements Report

The Board is being asked to approve the following reports:

- Duncan Estates Bathroom Rehab project – On June 25, 2019 the Executive Director received a bid from the contractor on additional grab bars and shower curtains. Total added cost for these items was 10,091; \$4,665 for the grab bars

and \$5,425 for the shower curtain sets (curtains, rods, hooks). Three draws have been paid as of close of June, equal to half of the project cost. The contractor reports being ahead of schedule, and now expects construction to be completed by mid-to-late July. The Executive Director has also prepared the Q-4 CDBG Report required by the city, and is working with the city on necessary documentation to submit for CDBG reimbursement once construction is complete.

ACTION

None

DISCUSSION

- E. SAM Registration & HUD Funding – The Executive Director and Staff are working to renew the SAM registration so LSHA may continue to pull down budgeted HUD funds.
- F. Audit – Successfully submitted by the first week of July, prior to deadline.
- G. Training & Events – Staff participated in Lindsey Training, and the Executive Director and Deputy Director also attended a presentation regarding new Medical Marijuana laws passed in Missouri. The Executive Director shall attend the First Suburbs Coalition’s Regional Housing Summit on July 19, 2019 in Gladstone.
- H. Other Discussion

ADJOURNMENT

Time: \_\_\_\_\_

NEXT MEETING

August 7, 2019 – 7:00 CST