



Commissioners

Emmet Pierson, Jr.	Chair
Barbara Henson	Vice Chair
Kathryn Kelsey	Member
Tameka Bryant	Member
Dr. Syrtiller M. Kabat	Member
Phylliss Edson	City Liaison
Erik A. Berg	Executive Director

MEETING AGENDA FOR BOARD OF COMMISSIONERS

December 4, 2019 at 7:00 PM.

111 SE Grand Avenue, Lee's Summit, MO 64063

ATTENDANCE BOARD AND STAFF:

Emmet Pierson	_____	Kathy Kelsey	_____
Barbara Henson	_____	Dr. Syrtiller Kabat	_____
Tameka Bryant	_____	Erik Berg	_____
Phylliss Edson, City Liaison	_____		

CONSULTANTS/GUESTS:

Terri Hess, Resident

CALL TO ORDER – Emmet Pierson, President

Time: _____

Approval of Agenda:

M ___ S ___ A ___ N ___

INTRODUCTIONS

AGENDA

CITY UPDATE – Phylliss Edson, City Liaison

CONSENT

NOTE: Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action.

- A. Meeting Minutes Approval – November 2019 Board Meeting
- B. Expense Report 11/01/2019-11/30/2019
- C. Reports of the Executive Director

The Board is being asked to approve the following reports:

- Occupancy
- Financial
- HQS Inspection Summary
- Resident Functions – Pot Luck Dinners – December 13 at Lee Haven & December 20 at Duncan Estates. VNA is conducting blood glucose and blood pressure checks at wellness clinics each month. The annual Christmas Party will be held December 23 for residents, staff and board members.

D. Capital Improvements Report

The Board is being asked to approve the following reports:

- Security Systems – Watchmen Security has installed cameras and access control, and they are fine-tuning the systems for us.
- Streetlights – Work shall begin mid-December. On November 17 a lost motorist hit one of our light poles at Duncan Estates, so the contractor is preparing a separate bid on that pole and will complete its repair at the same time.
- Vehicle Fleet – Based on the status of the Federal Budget and Continuing Resolutions, and due to current LSHA budget considerations, the Executive Director has chosen to suspend the search for a new minivan for the time being.

ACTION

- Resolution 560 – Club House Rental Rates
- Resolution 561 – Tenant Damages Rate Schedule
- Staff One-Time Salary Adjustments

DISCUSSION

- E. Development
 - a. Ignite!
 - b. MHDC Affordable Housing Workshops
 - c. MOWHA
- F. HUD Reports – SEMAP Scores
- G. Staff Updates
- H. Training & Events
- I. Other Discussion

ADJOURNMENT

Time: _____

NEXT MEETING

January 8, 2020 – 7:00 CST