



Commissioners

Emmet Pierson, Jr.	Chair
Barbara Henson	Vice Chair
Kathryn Kelsey	Member
Tameka Bryant	Member
Dr. Syrtiller M. Kabat	Member
Phylliss Edson	City Liaison
Erik A. Berg	Executive Director

MEETING AGENDA FOR BOARD OF COMMISSIONERS

**March 11, 2020 at 6:30 PM.
111 SE Grand Avenue, Lee's Summit, MO 64063**

ATTENDANCE BOARD AND STAFF:

Emmet Pierson	_____	Kathy Kelsey	_____
Barbara Henson	_____	Dr. Syrtiller Kabat	_____
Tameka Bryant	_____	Erik Berg	_____
Phylliss Edson, City Liaison	_____	Burvina Parham	_____

CONSULTANTS/GUESTS:

Terri Hess

CALL TO ORDER – Emmet Pierson, President

Time: _____

Approval of Agenda:

M__S__A__N__

INTRODUCTIONS

AGENDA

CITY UPDATE – Phylliss Edson, City Liaison

CONSENT

NOTE: Items within the Consent Calendar are routine in nature and do not normally require discussion. All items are approved with a single action. Non-agenda items limit discussion to 3 minutes.

- A. Meeting Minutes Approval – February 2020 Board Meeting
- B. Expense Report January 2020 and February 2020
- C. Reports of the Executive Director

The Board is being asked to approve the following reports:

- Occupancy
- Financial
- HQS Inspection Summary
- Resident Functions – Pot Luck Dinners – March 13 at Lee Haven & March 20 at Duncan Estates. VNA is conducting blood glucose and blood pressure checks at wellness clinics each month.

D. Capital Improvements Report

The Board is being asked to approve the following reports:

- Streetlight update -schedule
- City CDBG application update – Duncan Exterior

ACTION

- B. Parham - summary of meeting with Fee Accountant
- Financials for Last Quarter - Review, Discussion, Strategy & Action
- HCV Program - Status & Upcoming Rent Payment Standards update

DISCUSSION

E. Retirement Plan Evaluation

F. Development

- a. Ignite! for February
- b. Meetings with Mayor and City Staff
- c. City CDBG

G. Trainings

- a. Erik Berg – Nan McKay HCV Executive Training
- b. Craig Abney- NAHRO Maintenance Supervisor Training
- c. Office Staff – Nelrod Staff Training – March 25-28
- d. Emmet Pierson & Erik Berg - NAHRO Washington – March 29-31

H. Other Discussion

ADJOURNMENT

Time: _____

NEXT MEETING

April 1, 2020 – 5:00 CST